Xmas™ 4schools

www.xmas4schools.co.uk

DETAILS NEEDED FOR ONLINE ORDERING

PLEASE COMPLETE CLEARLY

Office Use Only

TOP (Portrait) ☐ Please mark with an X if this is the top

PARENT/GUARDIAN TO COMPLETE CLEARLY

SCHOOL NAME

This is how the child's name will appear on the products. Please complete clearly. If you do not wish the child's name to appear on the products, please leave this section blank.

CHILD'S FIRST NAME

CHILD'S SURNAME

TEACHER TO COMPLETE CLEARLY

CHILD'S FULL NAME

CLASS NAME

We use the class name when packing your orders so that they can be easily distributed. Please keep class names consistent.

PARENT/GUARDIAN INFORMATION

PARENT/GUARDIAN FULL NAME

PARENT/GUARDIAN EMAIL ADDRESS

PARENT/GUARDIAN MOBILE NUMBER

We need your email address and mobile number so we can send your personal order code for the online ordering portal.

DESIGN GUIDE

1. **Fill** the reverse of this sheet with your design
   Keep any words or important items away from the edges.
2. **Do not** draw a border unless you want it to be printed on your products.
3. Use **BOLD & BRIGHT** colours and make sure any items glued on are secure.
4. Please write in **BLACK or BLUE pen.**

This order form must be returned to the school by:

WE DO **NOT** ACCEPT LATE ORDERS

Personal data collected on this form will only be used for the purpose of producing customised products supplied by Print Junction Limited, the data will not be shared with any third parties for marketing purposes without your prior consent and will be disposed of in a responsible fashion after completion of this year's project.

Please mark with an X if this is the top ☐ TOP (Landscape)

TOP (Landscape) ☐ Please mark with an X if this is the top

TOP (Portrait) ☐ Please mark with an X if this is the top